



# 2019 LOCAL AUTHORITY PROPERTY ASSOCIATION CONFERENCE

## *PROGRAMME OUTLINE*

Wairakei Resort  
Taupo  
30 October – 01 November 2019



# CONFERENCE INFORMATION

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## Registration

All registrations must be made via the on-line registration link on [www.lapa.co.nz](http://www.lapa.co.nz)

You will receive a confirmation email on receipt of your registration, and LAPA will send a tax invoice for payment on a separate email to accounts payable shortly.

Payment will be required on the 20th of the following month. If paying by direct credit, please note the tax invoice number or surname for the bank reference. If paying by cheque, all cheques should be made payable to LAPA Conference 2019. Mail cheque payment or direct credit confirmation to:

Karen Bartlett  
LAPA  
C/- PO Box 345  
CHRISTCHURCH, 8140

## **EARLY BIRD REGISTRATION FEES (EXCLUDING GST)**

Earlybird registration fees are available for registrations received up until 27 September.

## **MEMBER FULL REGISTRATION**

Full Excluding Accommodation \$1,450.00 (excl. GST)

## **NON MEMBER FULL REGISTRATION**

Full Excluding Accommodation \$1,550.00 (excl. GST)

## **DAY REGISTRATION (PER DAY) \$550.00 (excl. GST)**

Business Sessions Only - Does not include evening functions

## **SPONSOR 'TRADE ONLY' (PER DAY) \$100.00 (excl. GST)**

Working at Trade Stand only per day

## **ADDITIONAL EVENING FUNCTION TICKETS**

LAPA Welcome Function \$150.00 (excl. GST)

Simpson Grierson Gala Dinner \$300.00 (excl. GST)

## **FULL REGISTRATION INCLUDES:**

- Preconference Development Opportunities
- All Business Sessions as per the conference programme
- All Morning Teas, Lunches and Afternoon Teas as per programme
- Guest Speakers as per the programme
- Wednesday Evening LAPA Welcome Function, including substantial finger food and beverages
- Thursday Afternoon Tour
- Thursday Evening Simpson Grierson Gala Dinner, including meal, beverages and entertainment
- Conference Satchel

## **Late Registration Fee**

All registrations received after 27 September 2019 will incur a \$75 per person additional charge.

# CONFERENCE INFORMATION

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## **Final registration Date – 06 October**

The final registration date for attendance at the 2019 Conference is 06 October. Price and packages may be subject to availability after this date.

## **Cancellation policy**

All cancellations received after 27 September 2019 will incur a \$150 dollar per person cancellation fee, plus any applicable airline, accommodation or other supplier cancellation charges.

## **Accommodation**

Conference accommodation is being held at the Wairakei Resort, Taupo (the conference venue).

Wairakei Resort Taupo lies among the rolling, forested hills of the volcanic Wairakei Thermal Valley in the centre of New Zealand's North Island. Enjoy golf on their 9-hole course, play tennis on floodlit courts and visit the fitness centre for a game of squash. Two geothermally heated swimming pools and 6 outdoor hot tubs are complemented by an on-site spa.

To book your accommodation, simply fill in the applicable section on the on-line Registration Form, including any additional nights you may require. Your accommodation booking will be included on your confirmation letter.

The cost of accommodation (excluding GST) at the Wairakei Resort is as follows:

Hotel Single Room (1 Person, 1 Bed) - \$156.96 excl. GST per night, including breakfast for one

Hotel Double Room (2 People, 1 Bed) - \$178.26 excl. GST per night, including breakfast for two

Hotel Twin Room (2 People, 2 Beds) - \$178.26 excl. GST per night, including breakfast for two

Any incidental costs incurred during your stay such as mini-bar, room service, laundry etc are to be settled directly when checking out of your accommodation. A credit card will be required to be provided at check in to guarantee any such expenses.

## **Airfares**

If you would like our Conference Organiser, House of Travel Lakers, to prepare an airfare quotation to Taupo or Rotorua simply fill out the applicable section on the on-line Registration Form, and House of Travel Lakers will email you a proposed itinerary and costing. Payment will be required upon confirmation by credit card.

## **Airport Transfers**

Complimentary transfers from Taupo and Rotorua Airports to the Wairakei Resort will be operating for all incoming flight arrivals on the morning of Wednesday 30th October. Please advise your flight arrival details on the Registration Form.

Complimentary transfers will also be operating back to Taupo and Rotorua Airports on the afternoon of Friday 1<sup>st</sup> of November after the conference finishes.

# CONFERENCE INFORMATION

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## **Car Parking**

There is extensive free parking throughout the Wairakei Resort, for all types of vehicles. You do not need to pre-book and the car park is within easy walking distance of the rooms.

## **Dress**

Smart Casual dress will be the order of the day throughout the conference for the Business Sessions and Functions, with the exception of the Simpson Grierson Gala Dinner at Broadlands Lodge which will be an 'Oktoberfest' Theme.

## **14 CPD Points**

Don't forget to claim your CPD Points. The conference counts for up to 14 points for professional development.

## **Privacy Act**

Details given on your Registration Form will be included in any Conference Delegates Lists, Members List in the Members Only Area of the LAPA web-site and attendance lists for LAPA events, which sponsors of LAPA may have access to. If you DO NOT wish your contact details to appear on a Delegate List, please mark the appropriate box on the Registration Form.

## **Special Requirements**

Any attendees with specific requirements (for instance, prescribed medical diets, disabled access, special facilities for baby etc) are asked to advise details via the on-line Registration Form.

## **Sponsor Trade Stands**

All sponsor Trade Stands will be located in the Graham 1 & 2 Rooms and Lounge Area, at the Wairakei Resort. All Morning Teas, Lunches, Afternoon Teas and Networking Sessions as per the programme will be held in this area. We encourage all attendees to visit the Sponsor Stands during the conference.

## **For further conference information please contact;**

Please contact Sheree Forsythe or Tony Laker at House of Travel Lakers

Telephone: 03 214 3500

Fax: 03 214 3509

E-mail: [shereef@hotmail.co.nz](mailto:shereef@hotmail.co.nz)

# BUSINESS SESSIONS OVERVIEW

LEASING	CONSULTANCY	ASSETS/BUILDING MANAGEMENT
<b>Leasing 101</b> - for those new to Local Government property <b>Donna Hurley - Simpson Grierson</b>	<b>The changing environment in which property is transacted</b> <b>Wendy Alexander - Property Brokers</b>	<b>Drones a practical application</b> - that's amazing <b>Harry Follas - WSP Opus</b>
<b>Asset sales</b> -The complication of selling assets, due process and rigid expectations of Council <b>Chris Farhi - Colliers International</b> <b>Stephen Greenhough – Auckland Council</b>	<b>Property Legal Updates</b> Simpson Grierson will give an update of changes over the last twelve months cover upcoming legislation <b>Will Barnes - Simpson Grierson</b>	<b>Geotechnical engineering</b> - I hope the earth didn't move for you - <b>Mark Frampton - WSP Opus</b>
<b>Innovative leasing options</b> – Co working opportunities, shared office spaces <b>Chris Farhi - Colliers International</b>	<b>Local Bills</b> Local Bills can be an effective tool for dealing with tricky issues related to land owned by or vested in local authorities. This session considers the use of local Bills and process to enact them with reference to two particular case studies, the New Plymouth District Council (Waitara Lands) Act 2018 and the Tasman District Council (Waimea Water Augmentation Scheme) Act 2018 <b>Donna Hurley - Simpson Grierson</b>	<b>A practical application to HVAC issues and solutions</b>  <b>Martyn Round - Jacksons Engineering HVAC Solutions</b>
<b>Lease structures</b> , negotiations how valuation relates to leases <b>Nick Wilson - Simpson Grierson</b> <b>Trevor Walker - TelferYoung</b>	The changing dynamics of the workplace – international trends <b>Kate Horton – Unispace</b>	<b>Great Barrier Solar project</b> – Off the grid - replacing 100% reliance on diesel generation with solar power. <b>Paul Ivory – Auckland Council</b> <b>David Reid – Reid Technology</b>
<b>Glasgow leases</b> - a bit boring but many of us have them, legal implications and a practical application of management <b>Michael Wood - Simpson Grierson</b> <b>Trevor Walker - TelferYoung</b> <b>Kevin Mc Naught - Southland District Council</b>	<b>LINZ's role in the Public Works Act</b> , Road Stopping and general Crown land issues <b>Trevor Knowles - LINZ</b>	<b>Project management</b> - Your building contractor goes in liquidation and you are left holding the baby - how to deal with this <b>Stephen Greenhough – Auckland Council</b>
<b>Fleet leasing - Fleet management</b> - the EV revolution or is it? <b>Matt Doody – Environment Canterbury</b>	<b>Property Risk and Portfolio Management – ‘Risky Business’</b> <b>Jesse Taylor - The Property Group Limited</b> <b>Rebecca Mackenzie - The Property Group Limited</b>	<b>Asset Management – 3D Modeling – Virtual reality of asset management</b> <b>Asem Zabin - GHD</b>

# PROGRAMME

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## WEDNESDAY 30 OCTOBER

Morning	TelferYoung Registration and Information Desk Opens Transfers from Taupo & Rotorua Airports to Wairakei Resort
11:00am – 12:00pm	<b>Preconference Development Opportunities</b> <b>Lightning Talks</b> (LAPA Executive, Michael Wood – Simpson Grierson, Rebecca Mackenzie – The Property Group Limited & Rob Smithers - TelferYoung)
12:00pm – 12:30 pm	<b>New Kids on the Block</b> New to LAPA or Local Authority Property? Come along and meet the LAPA Executive, and make new contacts (Local Authority Property Executive and our family of sponsors)
12:30pm – 1:00pm	<b>Lunch</b> Lunch for members prior to conference opening
1:00pm – 1:35pm	<b>Conference Opening &amp; Welcome</b> Mayor of Taupo Karen Bartlett – President, Local Authority Property Association
1:35pm – 1:40pm	Move to Business Session One
1:40pm – 2:25pm	<b><u>Business Session One</u></b> <b>-Leasing</b> Leasing 101 – For those new to Local Government Property (Donna Hurley - Simpson Grierson) <b>-Consultancy</b> The changing environment in which property is transacted (Wendy Alexander – Property Brokers) <b>-Assets/Building Management</b> Drones a practical application – that’s amazing (Harry Follas – WSP Opus)
2:25pm – 3:00pm	<b>Afternoon Tea</b>
3:00pm – 4:00pm	<b>Guest Speaker – Dr Lehan Stemmet</b>
4:00pm	Business Day Concludes
6:00pm	<b>Trade Stand Networking &amp; Sponsor Speed Dating</b> Your opportunity to further network with trade stand holders and members over pre-dinner drinks and nibbles
6:45pm	Coaches depart for LAPA Welcome Function
7:00pm – 9:00pm	<b>LAPA WELCOME FUNCTION</b> Taupo Yacht Club

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## THURSDAY 31 OCTOBER

	Breakfast at Leisure
8:00am	TelferYoung Registration and Information Desk Opens
8:30am	Business Day begins
8:40am – 9:25am	<b><u>Business Session Two</u></b> <b>-Leasing</b> Asset sales – The complications of selling assets, due process, and rigid expectations of Council (Chris Farhi – Colliers International & Stephen Greenhough – Auckland Council) <b>-Consultancy</b> Property Legal Updates – Simpson Grierson will give an update of changes Over the last twelve months cover upcoming legislation (Will Barnes - Simpson Grierson) <b>-Assets/Building Management</b> Geotechnical engineering – I hope the earth didn't move for you (Mark Frampton – WSP Opus)
9:25am – 9:30am	Move back to Plenary
9:30am – 10:30am	<b>Keynote Session: Robyn Pearce</b> New Angles on Life and Time – Helping You Master Time in This Wired World
10:30am – 11:00am	<b><i>Morning Tea</i></b>
11:00am – 11:40am	<b>Local Authority Property Association Annual General Meeting</b>
11:40am – 11:45am	Move to Business Session Three
11:45am – 12:30pm	<b><u>Business Session Three</u></b> <b>-Leasing</b> Innovative leasing options – Co working opportunities, shared office spaces (Chris Farhi – Colliers International) <b>-Consultancy</b> Local Bills – Local Bills can be an effective tool for dealing with tricky issues related to land owned by or vested in local authorities. This session considers the use of local Bills and process to enact them with reference to two particular case studies, the New Plymouth District Council (Waitara Lands) Act 2018 and the Tasman District Council (Waimea Water Augmentation Scheme) Act 2018 (Donna Hurley - Simpson Grierson) <b>-Assets/Building Management</b> A practical application to HVAC issues and solutions (Martyn Round – Jacksons Engineering HVAC Solutions)
12:30pm – 1:20pm	<b><i>Lunch</i></b>

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1:25pm – 2:10pm

## **Business Session Four**

### **-Leasing**

Lease Structures – Negotiations, how valuation relates to leases  
(Nick Wilson - Simpson Grierson & Trevor Walker – TelferYoung)

### **-Consultancy**

The changing dynamics of the workplace – International trends  
(Kate Horton – Unispace)

### **-Assets/Building Management**

Great Barrier Solar project – Off the grid – replacing 100% reliance on diesel generation with solar power  
(Paul Ivory – Auckland Council & David Reid – Reid Technology Ltd)

2:15pm – 2:30pm

## **Local round up of Taupo Property**

2:40pm – 4:10pm

## **Programmed Property Services Afternoon Off-site Tour**

6:00pm

## **Trade Stand Networking**

6:45pm

Coaches depart for Simpson Grierson Gala Dinner

7:15pm – 11:15pm

## **SIMPSON GRIERSON GALA DINNER**

Broadlands Lodge  
Theme: Oktoberfest

## **FRIDAY 01 NOVEMBER**

Breakfast at Leisure

8:00am

TelferYoung Registration and Information Desk Opens

8:30am

Business Day begins

8:45am – 9:30am

## **Business Session Five**

### **-Leasing**

Glasgow Leases – a bit boring but many of us have them, legal implications and a practical application of management  
(Michael Wood - Simpson Grierson, Trevor Walker – TelferYoung, & Kevin McNaught – Southland District Council)

### **-Consultancy**

LINZ's role in the Public Works Act, Road Stopping and general Crown land issues  
(Trevor Knowles - LINZ)

### **-Assets/Building Management**

Project management – your building contractor goes in liquidation and you are left holding the baby – how to deal with this  
(Stephen Greenhough – Auckland Council)

9:30am – 9:35am

Move to Business Session Six



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9:35am – 10:20am	<b><u>Business Session Six</u></b> <b>-Leasing</b> Fleet leasing – Fleet Management – The EV revolution, or is it? (Matt Doody – Environment Canterbury) <b>-Consultancy</b> Property Risk and Portfolio Management – ‘Risky Business’ (Jesse Taylor & Rebecca Mackenzie - The Property Group Limited) <b>-Assets/Building Management</b> 3D Modeling – Virtual reality of asset management (Asem Zabin - GHD)
10:20am – 10:45am	<b><i>Morning Tea</i></b>
10:45am – 11:45am	<b>Key Note Speaker – Ian Taylor</b>
11:45am – 12:00pm	Conference Close
Afternoon	Coach Transfers to Taupo & Rotorua Airports

# EVENING FUNCTIONS

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## LAPA WELCOME FUNCTION

Lake Taupo Yacht Club – Wednesday 30 October

Located at the Landing Reserve in Taupo at the North end of the Lake is the Lake Taupo Yacht Club. The Clubhouse provides the perfect setting for our Welcome Function, with it's marvellous views over the Lake towards Mount Ruapehu, and the other peaks of the Tongariro National Park.

**Dress Code** – Smart Casual

**Food and Beverages** – Complimentary wine, beer and non-alcoholic drinks for the entire evening, along with a substantial finger food meal.



## SIMPSON GRIERSON GALA DINNER

Broadlands Lodge – Thursday 31 October

Dust of your lederhosen and dirndl – Oktoberfest is coming to Taupo, for a celebration of Bavarian culture with a few Kiwi twists. With local Craft beer, German Food, and an entertaining Oompah Band this promises to be a great night that will have you saying 'Ein Prosit' by the end of it.

**Dresscode** – Oktoberfest Beer Festival

**Food and Beverages** – Complimentary wine, beer and non-alcoholic drinks for the entire evening, a full meal and fantastic entertainment included.

